

# K-6 LUNCH ORDER PROCEDURES

Each month you will be sent a menu along with an ordering sheet for the entire next month.

Students and parents:

1. pick out what days you want the Hot Lunch, Soup Lunch, Juice, Chocolate Milk, White Milk, Cookie
2. mark next to the date with pen (please NO pencils)
3. multiply the number desired for total amount due
4. submit **to the office** with cash or check

Abbreviation Code:
H—hot lunch
S—soup lunch
J—juice
M—chocolate milk
W—white milk
C—cookie

These lunches will include milk or juice and cookie. You can also purchase the beverage or cookie separately as well. If you are purchasing beverages for the whole month, “guesstimate” what it is your child will want so the kitchen staff can know what to order (we will allow changes in beverage choice).

All orders will have a turn-in date prior to the start of the month. No hot lunches will be available at the last minute. As always we will have our soup lunch available for those emergency situations where a child forgets a lunch. They will need to go to the office to order. You will be charged the \$3.00 soup lunch.

Anyone who misses a lunch due to illness can be given credit for the next month.

DATE-QTY- BEV- CKY	DATE-QTY- BEV- CKY	DATE-QTY-BEV-CKY	DATE- QTY- BEV- CKY	DATE-QTY- BEV- CKY
		1	H	
			S	
		2	H	
			S	
		3	H	
			S	
6	H			
	S			
7	H			
	S			
8	H			
	S			
9	H			
	S			
10	H			
	S			
13	H			
	S			
14	H			
	S			
16	H			
	S			
17	H			
	S			
20	H			
	S			
21	H			
	S			
22	H			
	S			
23	NO SCHOOL			
24	NO SCHOOL			
27	H			
	S			
28	H			
	S			
29	H			
	S			
30	H			
	S			
31	H			
	S			