Procurement Form

(Please complete this form and send to the address below. Any questions, call Holly Copeland at 425-697-6281)

Distribute Copies as Follows:
White: School Office
Gold: Attach to item
Pink: Donor Tax Receipt

Cedar Park Christian School Auction
13300 Bothell-Everett Hwy #641
Mill Creek, WA 98012

For Office Use Only:
Procurement #
Type/Section:
Catalog #

http://www.cpcsschools.com/everett/get-involved/auction/ *(for online form)*

THE JOURNEY
CEDAR PARK CHRISTIAN SCHOOL

"The Journey" – Saturday, March 27, 2010

Today's Date _____

Name _____ Phone _____

Company Name (if applicable) _____

Address _____

City, State, Zip_____Email Address:_____

(__) I/We would like to purchase ad space in the auction catalog: Half Page = $100.00 Full Page = $200.00
(__) I/We would like to receive an auction invitation for the March 27, 2010 dinner & auction.
(__) My company or I (or a group) will sponsor a table of 8 people at the auction for $250 (Check enclosed)
(__) My company or I wish to donate money via credit card. Please call me to obtain my credit card particulars.
(__) My company or I enclose a check donation in the amount of $_____(tax deductible to support CPCS).
(__) My company or I wish to donate the following item:

_____

ITEM NAME WITH FULL DESCRIPTION
One *item only per form*
(Also, please include delivery information)

Retail Value:
$

Donation is: (__) A Tangible Item
(__) I need CPCS to make a certificate
(__) I am providing a certificate
(__) This item is part of a class project
If so, teacher's name_____
(__) I purchased this item
(__) Company donated item_____
Co. Name

Thank you! The ***pink copy*** *is your tax-deductible receipt. Tax* ***ID# 51-0137442***

Donation & Catalog Advertisement due date: March 05, 2010 (otherwise ad will be in addendum)