

Procurement Form

(Please complete this form and send to the address below. Any questions, call Valerie Hopper at 425-530-1790.)

Distribute Copies as Follows:

White: School Office
Gold: Attach to item
Pink: Donor Tax Receipt

Cedar Park Christian School Auction

13300 Bothell-Everett Hwy #641
Mill Creek, WA 98012

www.cpcsschools.com/everett/get-involved/auction/
(for additional forms)

For Office Use Only:

Procurement #
Type/Section:
Catalog #



“Go for the Gold” – Saturday, April 21, 2012

Today's Date _____

Name _____ Phone _____

Company Name (if applicable) _____

Address _____

City, State, Zip _____ Email _____

I/We would like to purchase ad space in the auction catalog: Half Page = \$100.00 Full Page = \$200.00

I/We would like to receive an auction invitation for the April 21, 2012 dinner & auction.

My company or I (or a group) will sponsor a table of 8 people at the auction for \$250 (Check enclosed)

My company or I wish to donate money via credit card. Please call me to obtain my credit card particulars.

My company or I enclose a check donation in the amount of \$_____ (tax deductible to support CPCS).

My company or I wish to donate the following item: (Please fill out below)

ITEM INFORMATION FOR CATALOG

One item only per form

(Also, please include delivery information)

Retail Value:

\$

ITEM NAME:

Donation is: A Tangible Item

I need CPCS to make a certificate

I am providing a certificate

This item is part of a class project

If so, teacher's name _____

I purchased this item

Company donated item _____

Co. Name

FULL DESCRIPTION FOR CATALOG:

Thank you! The pink copy is your tax-deductible receipt. Tax ID# 51-0137442

Donation & Catalog Advertisement due date: March 30th, 2012 (otherwise ad will be in addendum)