

Cedar Park Christian School
Schedule Change Request Form

Please write legibly in blue/black ink.

Student Name _____

Student Grade _____ **Date** _____

Email Contact _____

What class (classes) would you like changed?

Reason for request of class change:

Is there any class period you do NOT want changed? Please list any of your priorities here in case a class is open in a period different than the one you have selected.

Parent signature _____

This is necessary if dropping a year-long course or requesting to be a TA

Turn in this form in Mrs. Olmsted's Office – Rm. 309.

<p><u>The Schedule Change Deadline is Tuesday, September 12th, 2017. Any withdrawals after 9/12/17 will cause student to receive a failing grade.</u></p>
--

Mrs. Olmsted will see students in order after this form has been turned in. If you are missing a class, see Mrs. Olmsted during the period you are missing. Otherwise, please follow your original schedule until then. The priority for schedule changes is helping students have the classes they need (correct Math, what you need to graduate, etc.) Keep in mind, your schedule may stay as is.