

Cedar Park Christian Schools TRANSCRIPT REQUEST

misc:admin/transri/transcriptrequestform rev 1-27-2022

- ❶ **IMPORTANT:** Please provide a stamped, addressed #10 (long) envelope for each paper transcript requested, with the return address of the applicable campus:

Cedar Park Christian School
16300 - 112th Ave. NE
Bothell, WA 98011

OR

Cedar Park Christian School
17931 – 64th Ave. West
Lynnwood, WA 98037

- ❷ STUDENT'S FULL NAME (while attending CPCS): _____

STUDENT'S EMAIL ADDRESS: _____

- ❸ BIRTH DATE: _____ DATE of request: _____

- ❹ CAMPUS: Bothell Independent Study Lynnwood/Mountlake Terrace Everett
(including SCCS/NCS)

- ❺ SELECT ONE: **CURRENT STUDENT** - grade: _____

ALUMNI - year graduated: _____

ATTENDED, BUT DID NOT GRADUATE FROM CPCS - last year attended: _____

- ❻ SELECT TYPE OF TRANSCRIPT REQUESTED: Official Unofficial

- ❼ DELIVERY METHOD: U.S. Mail Student will pick up Electronic (*Unofficial only - Provide instructions below*)

- ❽ INCLUDE CLASS RANK? (*Class rank is NOT included unless requested*) Yes

- ❾ COLLEGE NAME & _____

COMPLETE ADDRESS: _____

***** NOTE: SAT & ACT scores cannot be printed on transcripts.**

To request SAT/ACT scores, contact The College Board at 1-609-771-7600 or www.collegeboard.org
Cedar Park Christian School Code: 480102 Lynnwood/Mountlake Terrace (& NCS) School Code: 480653

IMPORTANT: FINAL YEAR-END TRANSCRIPTS MUST BE REQUESTED SEPARATELY

- ❿ Special Instructions, if any: _____

- ⓫ _____
Signature – **must be signed by parent** unless student is 18 or older

- ⓬ _____
Phone

For office use: Date approved: _____

Finance Office: _____

Date transcript sent: _____

Staff signature: _____