Clear Form

Cedar Park
CHRISTIAN SCHOOLS

TEACHER APPLICATION

CPCS | 16300 112th Ave NE, Bothell, WA 98011

A. APPLICANT'S NAME AND ADDRESS

Application date:

Date available:

Professional Title (if applicable):

☐ Reverend ☐ Doctor

Full legal name (as shown on Social Security card):

Name you go by, if different:

Current address

Street address:

City:

State:

ZIP code:

How long at this address?

Cell phone:

Home phone:

Other phone:

Primary phone: ◯ Cell ◯ Home ◯ Other

Email address:

Permanent address and phone number, if different from current address

Street address:

City:

State:

ZIP code:

Phone:

Additional addresses during the past 10 years:

List all other residences. Attach an additional page if needed.

Previous address 1 - Street: **City:** **State:** **ZIP:**

Previous address 2 - Street: **City:** **State:** **ZIP:**

Previous address 3 - Street: **City:** **State:** **ZIP:**

B. POSITION DESIRED

Position(s) sought (check all that apply):

☐ Full time ☐ Part time ☐ Substitute

Teaching certification status (check one):

☐ Valid state teaching certificate ☐ Non-certified

Campus(es) of interest (check all that apply):

☐ Bothell (P-12) ☐ Lynnwood (P-12) ☐ Mill Creek (P-8)

Preferred grade levels / content areas (e.g., Kindergarten, High School):

Activities, clubs, or sports you would direct, sponsor, advise, or coach (include levels):

C. PROFESSIONAL QUALIFICATIONS

If offered a position, you will be asked to provide official copies of college transcripts for inclusion in your personnel file.

Formal training: List highest degree first.

Degree: **Date received:** **Issuing institution:**

Major(s)/Program: **Minor(s)/Program:**

Degree: **Date received:** **Issuing institution:**

Major(s)/Program: **Minor(s)/Program:**

Degree: **Date received:** **Issuing institution:**

Major(s)/Program: **Minor(s)/Program:**

Postgraduate education not listed above (in progress or completed); describe:

C. PROFESSIONAL QUALIFICATIONS (continued)

Teaching credentials

Do you have a valid Association of Christian Teachers and Schools (ACTS) Teaching Certificate?

☐ Yes (please attach) ☐ No

If yes, certificate level:

Expires (MM/YYYY):

Do you have a Washington State issued teaching certificate?

☐ Yes (please attach) ☐ No

Do you have a teaching certificate issued by another state?

☐ Yes (please attach) ☐ No

Issuing state:

Certificate type / kind:

Expires (MM/YYYY):

Additional endorsements and the area(s) in which they are held:

Christian preparation

Have you had any courses in the Christian Philosophy of Education? If so, where and when?

If not, would you be willing to take such a course online or otherwise?

☐ Yes ☐ No

D. EMPLOYMENT HISTORY

Have you already signed a contract for next year with another institution?

☐ Yes ☐ No

List at least the past 10 years of employment, beginning with your current or most recent employer. If more space is needed, attach a separate page with the same information.

EMPLOYER 1

Employer:

Position / title:

From (MM/YYYY):

To (MM/YYYY):

City:

State:

Supervisor name:

Supervisor phone and/or email:

Reason for leaving:

EMPLOYER 2

Employer:

Position / title:

From (MM/YYYY):

To (MM/YYYY):

City:

State:

Supervisor name:

Supervisor phone and/or email:

Reason for leaving:

EMPLOYER 3

Employer:

Position / title:

From (MM/YYYY):

To (MM/YYYY):

City:

State:

Supervisor name:

Supervisor phone and/or email:

Reason for leaving:

D. EMPLOYMENT HISTORY (continued)

EMPLOYER 4

Employer:

Position / title:

From (MM/YYYY):

To (MM/YYYY):

City:

State:

Supervisor name:

Supervisor phone and/or email:

Reason for leaving:

EMPLOYER 5

Employer:

Position / title:

From (MM/YYYY):

To (MM/YYYY):

City:

State:

Supervisor name:

Supervisor phone and/or email:

Reason for leaving:

Have you ever worked under a different name? If yes, list the name(s).

E. REFERENCES

Do not list family members or relatives. Spiritual references: List three people qualified to speak about your spiritual experience and Christian service. List your current pastor first.

SPIRITUAL REFERENCE 1

Name:	Email address:	Phone:	Position:

SPIRITUAL REFERENCE 2

Name:	Email address:	Phone:	Position:

SPIRITUAL REFERENCE 3

Name:	Email address:	Phone:	Position:

Professional references: List three people who can speak to your professional training and experience. List your current or most recent principal or supervisor first. The same individuals may be listed in both groups.

PROFESSIONAL REFERENCE 1

Name:	Email address:	Phone:	Position:

PROFESSIONAL REFERENCE 2

Name:	Email address:	Phone:	Position:

PROFESSIONAL REFERENCE 3

Name:	Email address:	Phone:	Position:

F. CHRISTIAN BACKGROUND

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct?

☐ Yes ☐ No

Briefly share your Christian testimony:

You may attach a separate page if additional space is needed.

F. CHRISTIAN BACKGROUND (continued)

Statement of Faith

Please carefully read the Statement of Faith and indicate your degree of support on the following page.

1. We believe in the Bible as the inspired and infallible Word of God.

2. We believe in one God, eternally existent in three persons: Father, Son, and the Holy Spirit.

3. We believe in the virgin birth of Jesus Christ, His vicarious, atoning death, bodily resurrection and ascension.

4. We believe that man, by voluntary transgression, fell and thereby incurred physical death and separation from God.

5. We believe in salvation through the blood of Jesus Christ as man's only hope of redemption.

6. We believe in water baptism through immersion and the partaking of Holy Communion as a memorial of His suffering and death.

7. We believe in the power of the Holy Spirit to bestow spiritual gifts for use in life and service.

8. We believe in the baptism of the Holy Spirit with the initial evidence of speaking in other tongues.

9. We believe that sanctification is an act of separation from that which is evil and of dedication unto God.

10. We believe the Church is the Body of Christ, the habitation of God through the Spirit, with divine appointments for the fulfillment of her great commission. All believers, born of the Spirit, are an integral part of the body of Christ, which are written in Heaven.

11. We believe the ministry is divinely called, scripturally ordained, and provided by our Lord for the evangelization of the world and the edification of the Body of Christ.

12. We believe in divine healing through the redemptive work of Christ on the Cross.

13. We believe in the resurrection of those who have fallen asleep in Christ and their translation together with those who are alive and remain unto the coming of the Lord in the imminent and blessed hope of the church.

14. We believe in the Second Coming of Jesus Christ to reign on the earth for one thousand years.

15. We believe there will be a final judgment, when those not found written in the Book of Life will be consigned to everlasting punishment with the devil and his angels, the beast, and the false prophet.

16. We, "according to His promise, look for the new heavens and a new earth, wherein dwelleth righteousness." (2 Peter 3:13; Rev. 21:22)

F. CHRISTIAN BACKGROUND (continued)

Statement of Faith - Applicant Response

I fully support the Statement of Faith as written without mental reservations.

☐ Yes ☐ No. I support the Statement of Faith except for the area(s) listed and explained below. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Explanation of exceptions (if any):

Church service

Denominational preference:

Local church affiliation:

Describe your current church involvement, including ministries and how regularly you participate:

Ministerial Status

Are you currently a credentialed minister?

☐ Yes ☐ No

Credentialing body:

Expires (MM/DD/YYYY):

F. CHRISTIAN BACKGROUND (continued)

Standards of Conduct

Please review the following Standards of Conduct, which outline Cedar Park's expectations for the professional and personal conduct of all employees. Adherence to these standards is a condition of employment.

Cedar Park employees must conduct their professional and personal lives in a manner that provides clear evidence of a Christian life and character that commends the Gospel, strengthens the Church, and honors God. Cedar Park expects its employees to refrain from behavior that conflicts or appears inconsistent with the Pentecostal, evangelical Christian standards as determined in the sole and absolute discretion of Cedar Park Church.

This includes, but is not limited to, the personal and/or “after hours” lifestyle of the individual. This also includes all forms of social media and internet usage. In an increasingly digital world, all Cedar Park employees must adhere to standards of conduct that glorify God in all venues, wherever those venues might be. The conduct of each employee, whether during “work” hours or “after” hours affects the mission of Cedar Park Church and its witness in the broader community. As such, any action of an employee, regardless as to when such action occurs, can affect the witness of the employee and thus, the biblical witness of Cedar Park Church. As a result, any action that is deemed by Cedar Park to be in conflict with its own mission, vision, and values of an employee is grounds for discipline, up to and including termination, in Cedar Park’s sole and absolute discretion.

Among other things, Cedar Park expects employees to follow biblical standards regarding gender and human sexuality. These standards prescribe a heterosexual monogamous relationship within the covenant of marriage and sexual chastity for those who are unmarried. Fornication, adultery, homosexuality, and cohabitation are prohibited. These standards also prescribe dressing in conformance with one’s biological sex, in alignment with Cedar Park’s Position Regarding Marriage, Gender & Sexuality (See Cedar Park Assembly of God Bylaws, Art. II, Section G.) Cedar Park holds a traditional, historical view of sexuality which is defined by Scripture. This means that Scripture proscribes that sexual relations should only occur in the context of heterosexual marriage. Any promiscuity, heterosexual activity outside of marriage, homosexuality, or other sexual behavior that deviates from the traditional, biblical view on gender, as established at birth, and sexuality is grounds for discipline, up to and including termination. The interpretation of what is deemed acceptable under biblical standards is determined by Cedar Park in its sole and absolute discretion.

Cedar Park also prohibits the abuse of alcohol, prescription and non-prescription drug abuse, and inappropriate speech; which may include, but is not limited to, use of vulgar or sexually suggestive words, gossip, and insubordinate speech. Cedar Park expects all of its employees to strive toward living a life that reflects the values, mission, and faith of Cedar Park.

Applicant Acknowledgment

☐ I have read and understand Cedar Park's Standards of Conduct and agree to abide by them as a condition of employment if hired by Cedar Park.

F. CHRISTIAN BACKGROUND (continued)

Devotional life

Describe your routine of personal Bible study and prayer:

Books read recently that have helped you spiritually:

Please articulate your personal philosophy on Christian Education:

G. SUPPORTING DOCUMENTS

☐ Reminder: Attach copies of ACTS and state-issued teaching certificates, if applicable.

H. APPLICANT'S CERTIFICATION AND AGREEMENT

My answers on this Application are true and correct and complete. I understand that if I am employed by Cedar Park Christian Schools (“Cedar Park”), it will be at the will of both parties and that my employment can be terminated at any time, with or without cause. I understand and agree that no offer or promise of employment has been made.

I authorize Cedar Park Christian Schools (“Cedar Park”) to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment. I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

I authorize Cedar Park Christian Schools (“Cedar Park”) to request criminal background checks on me and copies of my driving record (if I may operate a commercial vehicle on behalf of Cedar Park) upon an offer of employment and during the course of my employment.

I understand that Cedar Park Christian Schools (“Cedar Park”) expects its employees to conduct their professional and personal lives in a manner that reflects Cedar Park’s evangelical Christian character. I understand that Cedar Park expects its employees to refrain from behavior that conflicts with evangelical Christian standards including, but not limited to, immoral cohabitation; alcohol or substance abuse including drunkenness and illegal drug use; and inappropriate speech such as vulgar or sexually suggestive words, gossip, and insubordination. If I am employed by Cedar Park, I agree to abide by these expectations and those set forth in the Standards of Conduct section.

I also have read and agree to the terms provided in the Release.

Typed full name:

Date (MM/DD/YYYY):

Signature (sign after printing)

I. CRIMINAL HISTORY INFORMATION

Please complete this Criminal History Information. Cedar Park Christian Schools ("Cedar Park") may conduct a criminal history background check on you and request a copy of your driving record (if you may operate a commercial vehicle on behalf of Cedar Park). Further dissemination of any records obtained is prohibited without your written permission. You will be notified of the results of the background check within 10 days of receipt and provided with a copy upon request.

Full name:

Alias / maiden name:

Social Security number:

Date of birth:

Have you ever been convicted of any crime?

☐ Yes ☐ No

If yes, specify:

For purposes of answering this question, conviction shall include any conviction in any jurisdiction, including convictions by way of trial, plea (guilty, "Alford", nolo contendere, or no contest even if they be later withdrawn), deferred prosecution, suspended sentence or stipulation. Conviction shall also include convictions that have subsequently been dismissed, expunged, vacated, reduced, mitigated, or otherwise stricken from official record. A conviction will not necessarily bar employment.

Have you ever had findings made against you in any civil adjudicative proceeding as defined in RCW 43.43.830?

☐ Yes ☐ No

If yes, specify:

RCW 43.43.830 (3) "Civil adjudicative proceeding" is a judicial or administrative adjudicative proceeding that results in a finding of, or upholds an agency finding of, domestic violence, abuse, sexual abuse, neglect, or exploitation or financial exploitation of a child or vulnerable adult under chapter 13.34, 26.44, or 74.34 RCW, or rules adopted under chapters 18.51 and 74.42 RCW. "Civil adjudicative proceeding" also includes judicial or administrative orders that become final due to the failure of the alleged perpetrator to timely exercise a right afforded him or her to administratively challenge findings made by the department of social and health services or the department of health under chapter 13.34, 26.44, or 74.34 RCW, or rules adopted under chapters 18.51 and 74.42 RCW.

I declare, under penalty of perjury under the laws of the State of Washington, that the statements above are true and correct. I authorize Cedar Park Assembly of God to conduct a criminal background check on me and to obtain a copy of my driving record.

Signed at (city):

State:

Typed full name:

Date (MM/DD/YYYY):

Signature (sign after printing)

J. RELEASE

INCLUDING AUTHORIZATION OF RELEASE OF INFORMATION, AND DEFENSE, INDEMNIFICATION AND HOLD HARMLESS OBLIGATIONS BY APPLICANT

I, (full name):

I have applied for employment at Cedar Park Christian Schools ("Cedar Park").

I authorize Cedar Park, in its efforts to process my application and to check my background and contact references, to provide a copy of this release to any person or entity, and authorize Cedar Park and other parties to treat a facsimile copy of this release as if it were the signed original.

I authorize Cedar Park Christian Schools to contact any person or entity to obtain information about me, including the employers, organizations, supervisors, governmental agencies and references that I list in my application and others identified by Cedar Park. Without limiting the foregoing, I understand and agree that this release allows the Department of Social and Health Services, including Child Protective Services, to release information concerning me.

I hereby request, consent to, and authorize any current or former employer, person, firm, corporation, organization, education or vocational institution, or government agency to provide Cedar Park with information they have regarding me, including the release of information concerning my performance, qualifications, personal and work history, dates of employment, dates of volunteer service, job titles, reasons for leaving, salary, and opinions about me. The released information may be in the form of a letter of reference, a response to an evaluation form prepared by Cedar Park, telephone interviews or other interviews initiated by Cedar Park, or any other means deemed appropriate by Cedar Park. I understand that the information released may include facts and/or opinions that are unfavorable to me and/or with which I may disagree.

I hereby expressly waive any and all rights I may have of access to any letter of reference, to any response to an evaluation form, to anything discussed in telephone conversations or interviews, or information otherwise obtained by Cedar Park, including any right to inspect and review, any right to have a copy made for my use, and any right to request an amendment of or correction to any released information.

I hereby release and agree to defend, indemnify and hold harmless Cedar Park and its past, present and future pastors, elders, deacons, leaders, employees, directors, officers, volunteers, agents, successors and assigns, and insurers from any and all liabilities arising from or in any way related to requesting or receiving information about me. I also release and agree to defend, indemnify and hold harmless any person or organization or entity (whether listed in my application or not) and its respective directors, owners, officers, employees, volunteers and agents who provide information or references about me to Cedar Park from and against any and all liability arising from or in any way related to their disclosure of any information or opinions about me.

I hereby acknowledge that I have read, understand, and willingly sign and agree to this document.

THIS STATEMENT CONTAINS A RELEASE OF CLAIMS AND AN OBLIGATION TO DEFEND, INDEMNIFY AND HOLD HARMLESS CEDAR PARK ASSEMBLY OF GOD AND OTHERS. PLEASE READ IT CAREFULLY.

Your application will not be considered complete until this Release is signed.

Typed full name: **Date (MM/DD/YYYY):** **Signature (sign after printing)**